



Utkal Gourav Madhusudan Institute of Technology
(A State Government Institute)
(Approved by AICTE, Recognized by Govt. of Odisha &
Affiliated to S.C.T.E. & V.T., Odisha)
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DEPARTMENT OF ELECTRONICS & TELECOMMUNICATION ENGINEERING

No 158 / Date 21/9/2026

NOTICE

It is hereby informed to all the parents/guardians of the students of 3rd and 5th Semester, Electronics & Telecommunication Engineering Department, Session 2026-Winter, that a **Parents-Teacher Meeting (PTM)** will be held on **28.09.2026** at the Institute. -

The meeting is being organized for a detailed discussion and review of the academic performance and overall progress of the students. The following matters will be discussed with the parents/guardians:

1. **Academic performance** and overall academic review of the students.
2. **Monthly Test results** and performance of the students.
3. **Internal Assessment** marks and progress in internal evaluation.
4. **Attendance status** of the students and compliance with the required attendance percentage.
5. Regularity in attending classes, practical/laboratory sessions and other academic activities.
6. **Identification of academic difficulties** and discussion of necessary measures for improvement.
7. Any other matter related to the academic progress and discipline of the students.

All parents/guardians are requested to attend the meeting positively and interact with the concerned faculty members/mentors regarding the academic progress of their ward.

Date: 28.09.2026

Venue: Room No-306, E&TC Department
U.G.M.I.T, Rayagada

Time: 11:00 AM

21/09/2026
I/C HOD(ETC)
UGMIT, RAYAGADA

Memo No. 159⁽³⁾ Date: 21/9/2026

Copy to Academic Coordinator/ Notice board of the Institution/ Department /
I/C Institution website for information and Necessary action.

21/09/2026
I/C HOD(ETC)
UGMIT, RAYAGADA